AGENDA

Nitro City Council

Tuesday 11/17/2026 7:00pm

□ **David Casebolt**	Mayor	□ **Emily Barr**	Council-at-Large	□ **Donna Boggs**	Ward 1
□ **Rich Hively**	Recorder	□ **Bill Javins**	Council-at-Large	□ **Cynthia McGill**	Ward 2
		□ **Andy Shamblin**	Council-at-Large	□ **Joe Murphy**	Ward 3
□ **Johnnie Brown, ESQ**	Attorney			□ **Michael Hill**	Ward 4
□ **Michael Griffith, CPA**	Treasurer	□ **Chief Chris Fleming,** NPD			
□ **Kim Reed**	City Mgr.	□ **Major Justin Raynes,** NPD		□ **Chief Mathes,** NFD	
□ **Joe Stevens, CVB**	Exec. Dir.	□ **Jonathan Atkins**	Building Official		

☐ **1** **Call-to-Order** **Mayor Dave Casebolt**

☐ **2** **Invocation:** _____ **Pledge of Allegiance:** _____

☐ **3** **Future Dates of Council** **… December 1st and December 15th …** (1st & 3rd Tuesday @ 7:00pm)

☐ **4** **Review & Approval of Minutes** … **from Council Meeting, October 20, 2026**

NOTE: November 3, 2026 Council Meeting was canceled due to it being election day

OLD BUSINESS:

☐ **5** **UPDATE on the Alley behind Marrs Jewelers** **- Mayor Casebolt**

AFB published on September 30 and October 06, BIDS were due October 6, 2026 @ 3:00pm
Bill, Emily, Dave & Rich met and discussed this project again last week along with Mr. Haas and CEC Engineering
Cost breakdown is Marrs $66,313.80 (35%) and the city $123,154.20 (65%) = $189,468.00

☐ **6** **Salt Bin Roof at Public Works** **- Rich Hively**

NOTE: Eddie Stow Construction - underway at $18,686.64

☐ **7** **Paving Committee Update:** **… Bill Javins / Emily Barr**

Asphalt paving delayed until June 2027 (this fiscal year) and July 2027 (next fiscal year)
One additional bid to open from Mr. Asphalt

UPDATE on Crack Sealing only on 2nd Av from 20th Street to 40th Street
"Prime Pavement Maintenance" of Poca completed job

UPDATE on Concrete Pads … approved bid of $110,456 from Prime Pavement Maintenance
"Prime Pavement Maintenance" of Poca is doing the work at $14.00 per SF including gravel.
"Civil & Environmental Consultants" (CEC) will oversee this project & verify specs as advertised:
Control Services $11,500 + Quality Assurance $4,500 + Laboratory Testing $500 to $1,500 = $17,500

☐ **8** **Public Works Parking Lot** - issue with water running towards the building instead of away from it

Recommendation is to install multiple 12-inch drain lines (front/back/fire department side) & tie into existing ditch/drain network to reach the river. This proposal favors running drainage to existing big drains as the cheapest and most effective solution vs full milling/paving.
NOTE: zero bids when initially published in Gazette in October.
AFB published again (Gazette and Facebook) on November 14 and 21, due November 30, 2026 by 3:00pm
Jeremy Lewis working on obtaining quotes

☐ **9** **UPDATE on West Sattes Roof Replacement**

AFB published on September 23 and September 30, BIDS were due by October 5, 2026 @ 3:00pm
BID awarded to Culture Construction at Oct. 6, 2026 Council Meeting $389,500.
Down payment of 50% made on Oct. 15, 2026 ($194,750) and materials ordered 10/16/2026
HVAC AFB published (Gazette and Facebook) on November 14 and 21, due November 30, 2026 by 3:00pm

Installing 6 new GAS HVAC units … (3) x 4 ton multi-purpose room, (2) x 3 ton food pantry, (1) for small offices

☐ 10 AFB Police Bodycams & In-Car Dash Cams … **Chief Fleming - update**
AFB placed October 3rd and 10th … Bids were due Friday, October 16, 2026 at 3:00pm - Received 9 Bids
Referred to committee at last council meeting

☐ 11 2027 City Calendar **- Rich Hively - update**
AFB on November 14 and November 21, due by Nov. 30, open bids at Dec. 1, 2026 council meeting.
Joe Stevens suggestion the calendar feature "Recreation in Nitro" - NAC, Ridenour, City Park, Boat Launch, etc.

☐ 12 Council Chambers' Live Stream System - SecureNet **- Rich Hively - update**
Approved at October 6, 2026 Council Meeting

NEW BUSINESS:

☐ 13 Public Works Annex Roof **- Rich Hively**
Needs total replacement of 80'x100' … remove solar panels, replace roof, reinstall solar panels
Total insulation will be installed by Public Works employees per Jeremy Lewis
Will be going out for bid this week.

☐ 14 Museum Parking **- Rich Hively / Cyndi McGill**
need city council approval of "Museum Only" parking signs for 3 spots from telephone pole to telephone pole

☐ 15 CITY TREASURER / FINANCIAL **- Michael Griffith, CPA**
*Budget Revision 2026-27 - General Fund / Coal Severance Fund
*City Obligations (Check Report for October 1-31, 2026) - Detail by Vendor
*City Obligations (Pay Code Report for October 1-31, 2026) - Detail by Employee
*Transfer of Nitro Police Department Pension Funds to WV-Investment Management Board (WV-IMB)
Transfer of $500,000/month - council approval required each month thru May-2027
*Transfer of Nitro Fire Department Pension Funds to WV-Investment Management Board (WV-IMB)
*Approval of a new bank account for the NFD Pension account

☐ 16 City Manager Update / Report **- Kim Reed**
Walker Street Stormwater Project Update / Pay Request
Enterprise Fleet Management Monthly Payment of $3,056.33 - needs monthly approval for auto pay

☐ 17 ATTORNEY'S REPORT **- Johnnie Brown, ESQ**

☐ 18 MAYOR COMMENTS **- Dave Casebolt**

☐ 19 COUNCIL COMMENTS

☐ 20 CVB Update **- Joe Stevens, Executive Director**
***Christmas Parade, Saturday, December 5, 6:00pm**

☐ 21 CITIZEN COMMENTS

☐ 22 Consideration & possible action on pay adjustment for specific city positions **- Dave Casebolt**
Consideration & possible action on Port Authority grant project **- Dave Casebolt**
Council may convene into Executive Session pursuant to W. Va. Code § 6-9A-4(b)(2)(A)
to discuss the above issues; any final action or vote will take place in open session.

☐ 23 ADJOURNMENT